

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, April 23, 2024
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Joshua Knelsen	Reeve
	Peter F. Braun	Councillor (left the meeting at 4:47 p.m.)
	Cameron Cardinal	Councillor
	Ernest Peters	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor
	Dale Wiebe	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
	David Driedger	Councillor
	Eileen Morris	Councillor
ADMINISTRATION:	Darrell Derksen	Chief Administrative Officer
	Byron Peters	Deputy Chief Administrative Officer / Director of Projects & Infrastructure
	Don Roberts	Director of Community Services
	Jennifer Batt	Director of Finance
	Andy Banman	Director of Operations
	John Zacharias	Director of Utilities
	Willie Schmidt	Fleet Maintenance Manager
	Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
	ALSO PRESENT:	Justin Rousseau (Zoom)
Mike & Janet Voth		Samaritan's Purse

Minutes of the Committee of the Whole Meeting for Mackenzie County held on April 23, 2024 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION COW 24-04-049 MOVED by Councillor Braun

That the agenda be adopted with the following additions:

- 5. h) Fleet Update Report
- 7. c) Legal (*FOIP Sections 16 and 17*)

CARRIED

MINUTES FROM PREVIOUS MEETING: **3. a) Minutes of the March 26, 2024 Committee of the Whole Meeting**

MOTION COW 24-04-050 MOVED by Councillor Smith

That the minutes of the March 26, 2024 Committee of the Whole Meeting be adopted as presented.

CARRIED

DELEGATION: **4. a) Expedition Management Consulting Ltd. – Mackenzie County Outdoor Recreation & Tourism Plan**

Reeve Knelsen recessed the meeting at 10:57 a.m. and reconvened the meeting at 11:17 a.m.

MOTION COW 24-04-051 MOVED by Councillor Wardley

That the Expedition Management Consulting Ltd. – Mackenzie County Outdoor Recreation & Tourism Plan be received for information.

CARRIED

BUSINESS: **5. a) Town of Rainbow Lake – Revenue Sharing Agreement**

MOTION COW 24-04-052 MOVED by Councillor Wiebe

That the Town of Rainbow Lake – Revenue Sharing agreement be received for information.

CARRIED

That the April 2024 FIN028 Credit Card Use Policy - MasterCard Loyalty Reward Points report be received for information.

CARRIED

BUSINESS: 5. c) **Cheque Registers – January 27 – April 19,2024**

MOTION COW 24-04-058 **MOVED** by Councillor Peters

That the January – March 2024 Online/Direct Debit payments, and the cheque registers and EFT's from January 27 – April 19, 2024, be received for information.

CARRIED

BUSINESS: 5. d) **Forest Resource Improvement Association of (FRIAA) Grant Funding**

MOTION COW 24-04-059 **MOVED** by Councillor Smith

That the Forest Resource Improvement Association of Alberta (FRIAA) grant discussion be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 2:15 p.m. and reconvened the meeting at 2:35 p.m.

BUSINESS: 5. e) **Assessment Review Board & Subdivision and Development Appeal Board – Member at Large Appointment**

MOTION COW 24-04-060 **MOVED** by Councillor Wardley

That a recommendation be made to Council that Peter Thomas Braun be appointed as a Member at Large to the Assessment Review Board for a three (3) year term ending October 2027.

CARRIED

MOTION COW 24-04-061 **MOVED** by Councillor Smith

That a recommendation be made to Council that Peter Thomas Braun be appointed as a Member at Large to the Subdivision and Development Appeal Board for a three (3) year term ending October 2027.

CARRIED

MOTION COW 24-04-062 **MOVED** by Councillor Wardley

That a recommendation be made to Council that Bylaw 1306-23 Assessment Review Board and Bylaw 1311-23 Subdivision and Development Appeal Board be brought back to a future council meeting with amendments as discussed.

CARRIED

BUSINESS: **5. f) Electricity Canada Symposium**

MOTION COW 24-04-063 **MOVED** by Councillor Peters

That a recommendation be made to Council that Councillor Cardinal to be authorized to attend the Electricity Canada Symposium on June 20, 2024 in Calgary, Alberta

CARRIED

BUSINESS: **5. g) La Crete Municipal Nursing Association (LCMNA) – Request for Letter of Support**

MOTION COW 24-04-064 **MOVED** by Councillor Peters

That a recommendation be made to Council that a letter of support be provided to the La Crete Municipal Nursing Association (LCMNA) for expansion.

CARRIED

POLICY REVIEW: **6. a) None**

CLOSED MEETING: **7. Closed Meeting**

MOTION COW 24-04-065 **MOVED** by Councillor Braun

That Council move into a closed meeting at 2:51 p.m. to discuss the following:

- 7. a) CAO Evaluation (*FOIP Sections 23, 24 and 27*)
- 7. b) Council Self Evaluation (*FOIP Sections 23, 24 and 27*)
- 7. c) Legal (*FOIP Sections 16 and 17*) (ADDITION)

CARRIED

The following individual were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Deputy Reeve Sarapuk, Councillor Driedger & Councillor Morris
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Councillor Braun left the meeting at 4:47 p.m.

MOTION COW 24-04-066 **MOVED** by Councillor Smith

That Council move out of the closed meeting at 4:51 p.m.

CARRIED

CLOSED MEETING: **7. a) CAO Evaluation**

MOTION COW 24-04-067 **MOVED** by Councillor Wardley

That the Chief Administrative Officer evaluation results be TABLED to a future Council meeting.

CARRIED

CLOSED MEETING: **7. b) Council Self Evaluation**

MOTION COW 24-04-068 **MOVED** by Councillor Cardinal

That the Council-Self Evaluation report be TABLED to a future Council Meeting.

CARRIED

CLOSED MEETING: 7. c) Legal (ADDITION)

MOTION COW 24-04-069 MOVED by Councillor Wiebe

That the legal discussion be received for information.

CARRIED

CLOSED MEETING: 7. c) Legal (ADDITION)

MOTION COW 24-04-070 MOVED by Councillor Wardley
Requires Unanimous

That a recommendation be made to Council that administration provide Boreal Housing Foundation chair with all relevant communication regarding mitigation as requested.

CARRIED UNANIMOUSLY

NEXT MEETING DATE: 8. a) Meeting Dates

Committee of the Whole Meeting
June 25, 2024
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 9. a) Adjournment

MOTION COW 24-04-071 MOVED by Councillor Peters

That the April 23, 2024 Committee of the Whole meeting be adjourned at 4:52 p.m.

CARRIED

These minutes were approved at the June 25, 2024 Committee of the Whole meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Darrell Derksen
Chief Administrative Officer

